

1. What is DocTime Log[®]?

DocTime Log[®] is a mobile solution we are bringing to all of our physicians who submit time logs for work performed on an administrative agreement. Developed by Ludi, Inc., this web-based solution will allow you to submit your hours worked electronically and ensure you get paid on-time.

2. What are the benefits of DocTime Log?

This solution will make it easier for the hospital to pay you more expediently – with improved documentation and reduced manual processes. It will help you track where each log is in the approval process, remind you when you are delinquent and near missing a payment, and provide you with a long-term record of your work performed against your contract. This solution will help us meet all regulatory requirements related to physician compensation, protecting us both from fines and potential criminal punishment.

3. How does it work?

You will be emailed a password to DocTime Log with instructions on how to log in. You will access a website, app.doctimelog.com, and log in with your ID and password. You will then record your work, just as you do today in paper format, in the web solution. All of the relevant information about your contract will be pre-loaded into the tool. You simply need to enter each activity as work is performed. It's that easy! You can access a [quick video tutorial](#).

4. How do my hours get submitted?

Once a month, at the end of the month, you will need to log into DocTime Log and submit all the hours you worked for that particular month. To do that, you simply select the "Submit" button, review all entries to date, make any edits, add any activity not previously logged, then hit "Submit." This will tell DocTime Log that your work is complete and the hospital should begin the payment process.

5. Where do my hours go once submitted?

The log will route to all those in the hospital who sign off on your work. For example, it may first go to a manager who verifies the activity and approves. The log then moves to the next level of approval, for example, the CMO of the hospital, and so on until all levels of approval are obtained. The log will then be managed by the hospital's finance department to reimburse you for work performed.

6. How will I know where my payments are in the system?

At any time, you can select the "History" button, and see where each submission is in the process. If it is awaiting approval by the CMO, you will see that in the system status.

7. Why is the hospital investing in DocTime Log?

Physician compensation is a highly regulated area with Federal statute and state laws. In addition, a considerable amount of staff time is required to obtain and process the logs and payments – a standard operation that can be complicated and messy. DocTime Log solves for both issues. The solution automates the process to help you simplify and streamline this workload, while protecting you and the hospital in managing to the agreement(s) you have in place.